

# REGISTRATION AND FEES

**Please complete a separate registration form for each program.** Unless you are completing the form for a Mother/ Daughter Weekend, each retreatant should submit her own form. We accept registrations on a first-come, first-served basis; many of our programs fill quickly, and you are urged to register as far in advance as possible. Confirmation of your registration will be sent via e-mail upon request; otherwise, your cancelled check is your confirmation.

**Please indicate room choice preference,** but be aware that there are a limited number of single rooms available. If you are sharing a room, separate registration forms are required; each retreatant should identify her choice of roommate.

**Physical/Dietary Needs** which we may be able to accommodate include: providing a room on the main floor or close to a bathroom, and offering some simple alternative food choices.

**If you have registered and need to cancel,** or arrange late arrival, we ask that you call us 24 hours in advance.

## PAYMENT INFORMATION

**Our weekends are offered on a sliding scale from \$190-\$210.** We ask that you pay what your budget allows. A \$50 non-refundable deposit is required to confirm registration for weekend and overnight programs. This deposit may be transferred to another weekend within the same retreat season but cannot be transferred to another person. Pre-payment in full is required for a massage. The fee for a Theme Weekend Commuter Saturday is \$100, with a \$50 deposit due with registration. **Please make your check payable to Our Lady of Calvary Retreat Center.**

**Deposits may be made by check, cash, VISA or M/C and are non-refundable.** Payment of the balance due must be made upon arrival by check, cash, VISA, or M/C. A \$25 fee will be charged for all returned checks. If you will be using a gift certificate, it must accompany your registration.

**Day & Evening Programs** are payable in full in advance.

**Partial Scholarships** are available for those who cannot afford the minimum fee. Requests for scholarships should be made in writing to **Sr. Theresina Scully, CP, Administrator,** and accompanied by a completed registration form.

## HOW TO REGISTER

**By mail:** Complete the form below & send to Our Lady of Calvary Retreat Center  
31 Colton Street

Farmington, CT 06032-2328

**By phone:** 860.677.8519

**By Fax:** 860.677.2873

**On-line:** print a registration form at [www.ourladyofcalvary.com](http://www.ourladyofcalvary.com)

✦ OLC reserves the right to set minimum enrollments for programs. Should cancellation become necessary, deposits will be refunded.



# REGISTRATION FORM



Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Daytime Phone (if different): \_\_\_\_\_

Parish: \_\_\_\_\_ Parish Town: \_\_\_\_\_

Program Title: \_\_\_\_\_ Date(s): \_\_\_\_\_ Cost: \_\_\_\_\_

Program Type:  Weekend  Day  Evening  Commuter Saturday

Accommodations (for weekends only):  Single Room  Double Room  Triple Room

Roommates: \_\_\_\_\_

Physical/Dietary Needs: \_\_\_\_\_

I would like a Massage.  I have included my \$60 massage payment with my registration.

**Registration Fee (for weekend retreats) is \$50. Payment methods include cash, check, VISA, or M/C.**

For Credit Card Payments Only: VISA  M/C

Name as it appears on card: \_\_\_\_\_

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Amount Charged to Card: \_\_\_\_\_

Signature: \_\_\_\_\_

**You can help fund scholarships for those in need by making an additional donation. Please indicate the amount of your contribution: \$ \_\_\_\_\_**

**Thank you for supporting Our Lady of Calvary Retreat Center!**